

## FOSTERING SUPERVISING SOCIAL WORKER JOB DESCRIPTION

<b>Responsible to:</b>	Operations Managers Fostering
<b>Responsible for:</b>	Supervision and Support of Foster Carers
<b>Salary:</b>	£33,000 - £37,000
<b>Overall Purpose/Aim:</b>	Responsible for the day-to-day support and guidance of the carers and the young people in placement. To assist the Fostering Senior Managers in meeting organisational recruitment targets. To ensure quality of placements provided by Foster Carers, by providing support, supervision and training as appropriate. To work alongside Local Authority Social Workers to identify and support Foster Carers to provide family based care to children and young people referred. To assume daily operational responsibility for the Fostering Service, with guidance and support from the Fostering Senior Managers. To ensure that Care Visions Values, diversity and equality underpin all aspects of the Service.
<b>Key Tasks</b>	<ul style="list-style-type: none"> <li>• To be responsible for a caseload of twelve registered Foster Carers.</li> <li>• To provide monthly support and supervision to Foster Carers, in line with agency procedures.</li> <li>• To identify training needs of Foster Carers and deliver training as required.</li> <li>• To quality assure assessment reports, by undertaking 2<sup>nd</sup> opinion assessments of potential Foster Carers.</li> <li>• To deliver Skills To Foster training and to give advice, support and consultation to potential Foster Carers as required.</li> <li>• To attend the Fostering Panel when required.</li> <li>• To ensure that each Foster Carer accepts, understands and operates within all policies, procedures and guidance agreed by Care Visions.</li> <li>• To ensure all records are up to date on CHARMS and signed accordingly.</li> <li>• To ensure all reports required for Panel, internal reviews and statutory reviews are completed timeously.</li> <li>• To keep up to date with new legislation and Government policy.</li> <li>• To be proactive in relation to Child Protection and Health &amp; Safety.</li> <li>• To work with colleagues within the service to review, understand the needs of placing Local Authorities and to inform colleagues of the potential availability of new Foster Carers.</li> <li>• To identify any needs within the foster family and with all members of the child's network, and contribute to relevant meetings .</li> <li>• To take responsibility for own professional development – supervision, appraisal and training.</li> <li>• To attend monthly team meetings.</li> </ul>

	<ul style="list-style-type: none"> <li>• To contribute and lead Foster Carer Support Group meetings on a regular basis and be part of Agency planning re-development of Agency's service.</li> <li>• To participate in the out of hour's system.</li> <li>• To be familiar with and work in accordance with Care Visions' Policies and Procedures.</li> <li>• To work in line with Scottish Social Services Council Code of Practice</li> <li>• To practice in a manner reflective of Care Visions and Sanctuary Values</li> </ul> <p>To participate in the quality of the Social Work service provided by Care Visions Fostering Scotland.</p> <p>To contribute to the progressing of Quality Assurance systems through all of Care Visions Fostering Scotland.</p> <ul style="list-style-type: none"> <li>• To undertake any other duties identified by the line manager.</li> </ul>
<b>Essential Requirements/Experience</b>	<ul style="list-style-type: none"> <li>• Minimum of 1 years Post Qualifying experience in Social Work with children and families.</li> <li>• Highly skilled at engaging with children, young people and families.</li> <li>• Is a proactive team player with excellent communication skills and the ability to work flexibly and independently.</li> <li>• Has a good working knowledge of child protection procedures and legislation as applied to child care in Scotland.</li> <li>• A good working knowledge and understanding of the issues facing parents.</li> <li>• Strong organisational skills as Supervising Social Workers are responsible for their own caseload, assessments.</li> <li>• Ability to make informed decisions in potentially high risk situations</li> <li>• Strong report writing skills.</li> <li>• Competent use of Microsoft Office suite.</li> </ul>
<b>Essential Qualifications</b>	<ul style="list-style-type: none"> <li>• Social Work Degree, CQSW/DPISW or equivalent.</li> <li>• Register and maintain registration with Scottish Social Services Council and comply with Codes of Practice for Social Service Workers.</li> </ul>
<b>Reviewed</b>	August, 2017
<p><b>This is not an exhaustive or comprehensive list of all possible job responsibilities, tasks and duties. As such the responsibilities, tasks and duties of the job holder may differ from those outlined above and that other duties as assigned by the line manager will be part of the job.</b></p>	